

Policy Statement

Winterthur Program in American Material Culture

Part I. Program History

A. Statement of Purpose

The University of Delaware and the Winterthur Museum, Garden & Library established the Winterthur Program in American Material Culture in 1952. Then known as the Winterthur Program in Early American Culture, it was the first graduate program dedicated to the interdisciplinary study of material culture and the decorative arts in the United States. It has continued its leading role in museum and academic scholarship and its graduates hold key positions in academic institutions, government, libraries, museums, and preservation organizations. In 2007, the Program's Executive Committee voted to adopt a new name to reflect the fact that students and faculty have long studied all periods of American cultural history, not just those deemed early.

Material culture scholars study the history and philosophy of people and their things. The Winterthur Program's special niche is its emphasis on the interdisciplinary study of ideas, objects, and contexts using the comprehensive collections of the Winterthur Museum, and field-based study of landscapes, buildings, decorative arts, and design. No other program offers the same range of hands-on study of objects in the United States at either a Master's or Doctoral level.

As an inter-institutional graduate program, the unit is governed by an Executive Committee comprised of 6 faculty from the University of Delaware and 6 faculty and staff members from the Winterthur Museum, Garden and Library. The Program Director is a University tenured faculty member, appointed by the Dean of the College of Arts and Sciences. The Museum faculty are Affiliated Faculty of the University of Delaware. The Program contains no dedicated University faculty lines and University coursework taken by Winterthur Fellows in Newark is taught by faculty from regular academic departments and programs. The financial relationship between the two institutions is managed by an annual contract.

B. Date of Permanent Status

1952

C. Degree Offered

M.A. American Material Culture

Part II. Admission

A. Admissions Requirements

Applicants to the Program will conform to the most current requirements of the Graduate College at the University of Delaware. All Winterthur Culture Program applicants must:

- Hold a (U.S. equivalent) bachelor's degree at the time of matriculation from an accredited institution

- Complete the University's online graduate application process <http://grad.udel.edu/apply/>.
 - Provide a transcript and resume/cv.
 - Pay the required application fee.
 - Submit a writing sample.
 - Arrange for three letters of recommendation, from faculty or supervisors who can evaluate their work and scholarly aptitudes, to be submitted by the application deadline.
 - Complete the graduate applicant essay.
- Complete a program-specific supplemental essay.

B. Pre-degree requirements

There are no specific pre-degree requirements (including no GPA or GRE minimum requirements). Most applicants hold undergraduate degrees in Anthropology, Archaeology, Art, Art History, English, or History, but the Program has admitted applicants from other disciplines including those from performing arts and STEM fields.

C. Application deadlines

Generally, the second Monday in January of each year.

D. Special competencies

Most applicants have undertaken internships in Museums, preservation organizations, and non-profits prior to applying.

E. Other documents/actions required

Final candidates for selection must attend a three-day interview weekend at the Winterthur Museum (generally held during the second or third week of March), during which members of the Executive Committee will interview all finalists. The Museum will pay reasonable travel expenses for applicants attending interview weekend. Upon conclusion of the interviews, the Executive Committee will offer up to 8 fellowships and will also designate alternates in a ranked order. In the event that a Fellow declines or defers admission, the Program Director is authorized to appoint an alternate according to the designated order.

G. University statement

Admission to the Winterthur Program in American Material Culture is competitive. Those who meet standard requirements are not guaranteed admission, nor are those who fail to meet all of those requirements necessarily precluded from admission if they offer other appropriate strengths.

The University of Delaware does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, gender identity or expression, or sexual orientation, or any other characteristic protected by applicable law in its employment, educational programs and activities, admissions policies, and scholarship and loan programs as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and University policies.

The University of Delaware also prohibits unlawful harassment including sexual harassment and sexual violence.

Part III. Academics

A. Degree Requirements

We believe that the best material culture scholarship merges an intensive curiosity about objects, theory, and context. Our approach is also grounded in the proposition that objects have answers to big questions: Why do things look the way they do? How did they get that way? What do they mean?

Coursework

The Winterthur Program uses an interdisciplinary approach to the study of material culture. It requires 42 credit hours of coursework at the 600 to 800 levels. The 42 credit hours include 24 credits of core courses and 18 hours of other courses approved by the Program's Director. The core courses in Connoisseurship teach Fellows how to look at objects. Other core courses expand upon the object-centered methodology of the connoisseurship courses. All Fellows take Material Life in America in the fall semester of their first year. During this course, they work with collection objects, primary documents, and important theoretical and secondary literature. In January of the first year, they study British Design History, to help connect the broad currents of American design with British and European foundations. The capstone experience is the master's thesis.

As part of their elective coursework, Fellows must also fulfill a Distribution Requirement of two graduate seminars (6 credits total) in two different academic disciplines at the University of Delaware, generally in the Departments of Art History, English, or History. With permission of the Director, Fellows may also take courses in other disciplines. In general, the distribution requirement emphasizes research, historiography, and interpretative goals rather than training in professional practice. Finally, Fellows also select 4 additional elective courses (12 credits) based on their career and intellectual goals.

Required Core Courses

EAMC 601, Introduction to Decorative Arts in America (Summer Institute) (3cr)

EAMC 602, Material Life in America (3cr)

EAMC 607, British Design History, 1530-1930 (3cr)

EAMC 671, Connoisseurship I (3cr)

EAMC 672, Connoisseurship II (3cr)

EAMC 673, Connoisseurship III (3cr)

EAMC 869, Thesis Research (6cr)

Sequence of Coursework

First Year

August

EAMC 601, Introduction to Decorative Arts in America (Summer Institute)* (3cr)

Fall Semester

EAMC 602, Material Life in America (3cr)

EAMC 671, Connoisseurship I (3cr)

Elective or distribution course (3cr)

* Registered in the first Fall Semester

January

EAMC 607, British Design History, 1530-1930** (3cr)

Spring Semester

EAMC 672, Connoisseurship II (3cr)

EAMC 673, Connoisseurship III (3cr)

Elective or distribution course (3cr)

** Registered in the first Spring Semester

Second Year

June-July-August

Thesis research and field study

Fall Semester

EAMC 869, Thesis Research (3cr)

Elective or distribution course (3cr)

Elective or distribution course (3cr)

Spring Semester

EAMC 869, Thesis Research (3cr)

Elective or distribution course (3cr)

Elective or distribution course (3cr)

Petitioning for Variance in Degree Requirements

Students address questions about variations for degree requirements to the Director of the Winterthur Program. He or she will attempt to resolve problems in a manner consistent with Winterthur Museum and University of Delaware Graduate College policy and practice. Matters that involve policy changes require a written petition to the Program's Executive Committee for resolution; some issues may require review by the University's Faculty Senate.

Internships and Independent Study

Fellows have taken increasing advantage of Museum Internships to augment professional training and experience. There are two strategies for gaining this experience: the course offered by the Museum Studies Program, MSST 804, Museum Internship (3 credits); or shorter experiences generally registered under the EAMC 666, Special Topics / Independent Study course (3 credits). The latter course is directed study that may or may not take the form of an internship.

Museum Studies Internship

For those planning to earn the Museum Studies Certificate, the Museum Internship (MSST 804) course is required. All students pursuing the certificate must consult with the Museum Studies Program Director to determine how best to satisfy the 350 hours of required work (Fellows may be approved to spread these hours over multiple semesters or sites, including the Winterthur Museum).

Independent Study

The Program encourages Fellows to pursue the Museum Studies Certificate if they aspire to careers in Museums. Some students enter the program with prior professional experience or cannot fit the Museum Studies Internship into their schedules. These students may elect a Special Topics / Independent Study course. In the past, these independent studies have taken place with administrators, antiques dealers, auction houses, conservators, curators, development officers, editors, educators, historic site administrators, librarians, and scholars. Faculty and staff are available to consult about upcoming projects and potential opportunities at Winterthur and local area institutions.

The Graduate College has provided guidelines for registering Special Topics / Independent Study classes:

1) No student may register for more than one special-topics course in any one semester except under unusual circumstances and only with the permission of the Program Director; 2) Special topics courses complement existing course offerings; they are not intended to substitute for them. The principle is that most graduate students benefit from engagement with their peers in seminar or group settings.

As a matter of policy, the Program restricts Fellows to **one** Internship/Special Topics/Independent Study course during their two years. Students who wish to gain more experience than that policy affords may register for the Museum Studies Internship as that course provides for more hours of professional training and may include work in differing settings (curatorial, development, publications, public programs, etc.).

The distinction between an internship and directed study is best defined by the anticipated outcomes: An internship usually involves some kind of practical work experience or a form of applied professional practice (such as how to use Raisers Edge in the Development Office); directed studies typically focus on content knowledge (such as an expanded knowledge of English cream-colored wares) developed over a full semester. Some special-topics classes blur these definitions. From the perspective of the University's registration requirements, the distinctions do not matter, but many Fellows feel they are important for career planning.

Fellows who wish to pursue a directed study of special topics should consult first with the Program Director. As a general rule, the Program Director will ask whether the objectives of the proposed directed study could be met within the general rubric of an existing graduate seminar as all special-topics courses carry implications for institutional resource management, faculty workloads, and best practices for student learning. In general, the primary training in specific content knowledge is properly satisfied through the thesis requirement, but there are times when the Program grants exceptions if they are in the best interests of a student's intellectual and professional goals or if an exceptional need or opportunity arises.

Guidelines for creating a special topics course are contained in the Winterthur Program's *Student Handbook* and include sample applications.

B. Thesis

The thesis enables a Fellow to develop an original scholarly research project in material culture studies that integrates his or her training in object analysis and interpretation. Many Fellows have eventually “published” versions of their thesis research in the form of exhibitions, articles, education programs, catalogs, or books.

Theses may take one of several forms, such as a written document of 40-60 pages (not including title pages, illustrations, notes, and bibliography) or a hybrid product that combines a creative, material, exhibition, or digital project and a companion paper of approximately 20 pages (not including title pages, illustrations, notes, and bibliography). The latter paper should introduce the thesis project and explain its argument(s), methodology, historiography, and scholarly contribution.

Specific guidelines for the Program’s MA thesis are contained in the Winterthur Program’s *Student Handbook* and include best-practices for choosing a topic, selecting an advisor or advisors, sample thesis prospecti, a recommended time table for on-time completion, and links to the Graduate College’s website and thesis templates.

First year students may change thesis topics until July 31, with the approval of the thesis advisor; after that date students require the permission of their thesis advisor, the Program Director and a petition to the Executive Committee justifying the need for a change.

Thesis Calendar Benchmarks

First Year

August: Receive Winterthur Program’s *Student Handbook* which outlines thesis guidelines

Fall Semester

November: Informational session to introduce thesis process

Spring Semester

February/March: Identify thesis topic and select advisor(s)

April: Thesis Prospectus due to advisor and Program Director

April/May: Thesis funding awarded

Second Year

Summer: Thesis Research

August 1: Required date for initiating a petition to change a thesis topic to Program Director

Fall Semester

Early in September: Work with advisor to determine progress benchmarks

September: Informational session to introduce Thesis Seminar

October/November: Thesis Seminar

Second-Year Fellows participate in four thesis seminar meetings during October/November. The seminar helps sharpen ideas and arguments and accelerates the writing process. The seminar is required and prospective applicants to the Program and thesis advisor(s) may attend.

Spring Semester

February: Application for Advanced Degree due (with fee) as specified by the University Graduate College

March: Work with advisor to revise and assemble final draft

April First Week: Theses due at the Director's Office (nearly final* pdf)

April (2nd/3rd week): Theses due at University Graduate College

Late May: Thesis Presentations / Graduation, Winterthur Museum

*A nearly final draft is defined as a thesis with all but the final copyediting completed. It is due into the Director's office during the first week of April (date to be set each year by the Program Director) in pdf format. The thesis advisor(s) must sign and approve all thesis cover sheets before the Program Director and the Dean sign them. The final version of the thesis is due at the Graduate College as specified: <http://grad.udel.edu/policies/step-by-step-guide-to-graduation>. These guidelines are reviewed with students at the September informational session.

Winterthur Fellows are obligated to comply with the Human Subjects Review process mandated by Federal law. Information and forms for this review are available online at: <http://www.udel.edu/research/preparing/humansub-protocolreview.html>.

McClung Fleming Prize

All theses received by May 1 are eligible for the E. McClung Fleming prize, the Program's annual thesis prize named in honor of one of the Program's earliest and most beloved teachers. The prize carries a cash award and consideration for publication in the Winterthur Portfolio. The prize committee also awards an honorable mention which also carries a cash award.

Winterthur Program Non-Credit Requirements

Field-Based Learning and Annual Events

All Fellows participate in field trips, workshops, career symposia, and other events as required by the Executive Committee. These requirements are listed on a master calendar; Fellows maintain this calendar in collaboration with Museum Faculty. The master calendar may change due to unforeseen circumstances.

In the event that these "non-credit" requirements conflict with scheduled classes, a Fellow's first responsibility is to be in class unless excused by their instructor.

Annual Events

Montgomery Prize Competition (September, evening)

Second Year students are required to present an object at the Montgomery Prize Competition in the fall of their Second Year.

Interview Weekend (March, Thursday-Saturday)

Attendance and full participation in Interview Weekend via individual sign-up lists are required for all fellows.

Material Culture Symposium for Emerging Scholars (April, Saturday)

Fellows work with other University graduate students to host the event, guide in the collections, and serve in leadership and support roles.

Winterthur Graduation and Thesis Presentations (Late May, Thursday afternoon)

Attendance is required for all fellows.

Society of Winterthur Fellows (SOWF) Events

The Society hosts periodic events for alumni and Fellows. Depending on the event, attendance may be required.

Field-Based Learning

One of the Program's strengths is its emphasis on field-based learning and other travel opportunities. During the two-year program, students and faculty travel as a group and individually for course work, enrichment, and research.

Required enrichment travel includes three field studies. These typically include: North, South, and New York City field studies. Coursework travel currently includes a trip to Williamsburg, Virginia, for students enrolled in the Craftsmanship course; a journey to the United Kingdom during the British Design History course; and occasional day and overnight trips during Connoisseurship and other courses. Other day or overnight trips are occasionally scheduled to Washington, D. C., or other locations and are optional.

Since the Winterthur Culture Program is jointly sponsored by the University of Delaware, University standards and practices for faculty and student conduct and responsibilities apply, especially as regards travel. Each student is expected to read and abide by the "Student Guide to University Policies," which establishes the code of conduct for students and student organizations at the University.

<http://www1.udel.edu/stuguide/18-19/code.html> The University and Winterthur may terminate a student's participation in a travel program if their actions violate laws, University rules, or damage the Program or its reputation. The Graduate College has ruled that students who are sent home shall bear the expenses.

Specific protocols and recommendations related to field-based learning are contained in the Winterthur Program's *Student Handbook*.

Guiding Requirement

The WPAMC Executive Committee requires that each Fellow complete twelve shifts of guiding Winterthur's public visitors in order to receive the degree. The shifts must be completed by mid-May of the second year.

The purposes of this requirement are:

- to sharpen skills in cultivating interest and engagement with Winterthur's work;
- to improve knowledge of objects and contexts
- to develop students' awareness of museum operations;
- to develop students' knowledge of Winterthur's history and the context of the object collections;
- to provide interpretive assistance for the Public Programs Division and refine public-speaking skills.

Fellows follow the Museum's specific protocols and instructions related to guiding; these directions are located in the Winterthur Program's *Student Handbook* distributed at the beginning of Summer Institute.

C. Satisfactory Progress

All Fellows are expected to attend full time, meet required obligations, and complete their coursework in accordance with University Graduate College Policy.

Graduate students at the University of Delaware are expected to maintain an overall GPA of 3.0 and to complete coursework not later than the stipulated due dates or the incomplete deadline is reached. Program policy discourages incompletes but recognizes that they are sometimes unavoidable. The Program expects that students will complete all degree requirements within the normal 22-month course of study. When a degree is not completed within 22 months, all degree requirements should be met within five years of matriculation (although students may petition the Graduate College for an extension); sustaining fees will be required until degree requirements are fulfilled.

Failure to complete coursework in a timely fashion or to maintain satisfactory grades provides grounds for dismissal. In the event of unsatisfactory progress or behavior, the Director will notify the student in writing of the deficiencies and work with the individual student on a course of improvement. If the situation persists, the Director will consult the Executive Committee and appropriate Administrators in the University Graduate College to insure that a student is treated in accordance with current University policy.

Disability Support Services

Any student who thinks S/he may need an accommodation based on a disability should contact the University Disability Support Service (DSS) office as soon as possible. This office has the responsibility of documenting physical, medical, psychological, learning, and other disabilities and providing reasonable accommodations for them. The student is their own primary advocate and must communicate directly with DSS staff. Students are expected to introduce themselves to faculty members

to communicate the approved accommodations and how they may be implemented. The DSS Office welcomes faculty input, as it is often necessary to determine whether the accommodation(s) is/are reasonable for specific classes. Essential components of the curriculum may not be altered, unless agreed upon by faculty.

The DSS office, www.udel.edu/DSS, is located at 119 Alison Hall, 240 Academy Street, Phone: 302-831-4643.

Leave of Absence

Students may arrange a leave of absence as provided by the University Graduate College policy. A graduate student who seeks a leave of absence for personal, medical, or professional reasons should request written approval from the Program Director who will work with the Executive Committee, Museum staff, and appropriate Administrators in the University Graduate College to insure that a student is treated in accordance with current University policy.

The request and the recommendation from the Program should be sent to the University Graduate College: <https://grad.udel.edu/>. The length of time needed for the leave should be indicated. Upon approval by the University Graduate College, the student's academic transcript will record the approved leave in the appropriate semesters, and the absence will not affect the limitation of time for completion of the degree requirements as given in the student's official letter of admission. The University Graduate College will send written notification of approval or denial of the requested leave. The University Program Director and Winterthur Museum together will determine Fellowship ramifications related to a leave of absence.

Graduation Information

The University's main graduation ceremony is normally the last Saturday of May. Although Fellows may attend the University's graduation ceremony as desired, the Program conducts Thesis Presentations at Winterthur on the Thursday afternoon preceding the Saturday morning graduation. Each Fellow makes a 15-minute illustrated presentation on the results of their thesis research. Parents, spouses, selected guests, friends, staff, trustees, and faculty are invited to these presentations and the reception that follows.

Fellows will receive their diplomas in the mail when the Registrar's Office at the University has confirmed that the student has successfully completed all requirements.

Part IV. Assessment Plan

The Program's Assessment Plan and curriculum map are appended to this statement. Unlike undergraduate discipline-based departments, the Program's interdisciplinary objectives are unpredictable beyond the general goal of academic excellence and cutting-edge research—goals best measured over the long term. Professional placement and the annual evaluation of Program theses by

the Fleming Prize Committee measure the success of the objectives articulated in the assessment plan. Few graduate programs in the United States have had such a sustained record of distinction in the field of material culture studies, cultural heritage, and museums.

In addition, the Program goes through a continuous form of assessment by members of the Executive Committee and the Museum's Academic Affairs Committee to which the Program Director reports. This form of assessment is agile, efficient and effective for staff and faculty at two different institutions.

Part V. Financial Aid

A. Financial Awards

All students admitted to the Program receive a Fellowship that includes tuition and a stipend. The annual stipend is distributed over the course of 11 months, with renewal for a second 11 months (pending satisfactory performance). Under University policy,

Fellows are expected to give their full-time attention to graduate study and may not engage in any remunerative employment while holding the fellowship. Dean's permission is required for any exception to this "no other employment policy" and APPROVAL BY THE DEAN must be forwarded to the Graduate College.

The Program has no teaching or work requirements except those enumerated below under Program operations. The Fellowship begins August 1 of the matriculating year and concludes on May 31 of the second year.

Pending "satisfactory progress," students will receive the equivalent of 22 months of support. Fellows ordinarily complete all their requirements during this period and there is no provision for support beyond that time frame.

Part VI. Program Operations

A. General student responsibilities

Public Relations and Deportment

Whether at the Museum, the University, or on field trips, Winterthur Fellows are expected to conduct themselves professionally because individual behavior can affect the group's reputation. Given the Museum setting that Fellows negotiate daily, matters of dress and deportment often assume a different level of importance than in the more student-oriented environment of the University. Museum faculty and staff will address these issues during Summer Institute and at other times if there are matters of concern. We ask that students be sensitive to the importance of working with the public in a friendly and appropriate manner.

Fellows are subject to the rules, regulations, code of ethics, and policies of both University of Delaware and Winterthur Museum, Garden & Library. and should exercise due diligence at both institutions to

insure they are in compliance with ethical, research, safety and security policies and protocols. Fellows receive an orientation to these protocols during Summer Institute.

Interview Weekend

Interview Weekend is important for maintaining the Program's vitality. Fellows are involved in many aspects of support and all Fellows are expected to participate. The University Program Office coordinates the Weekend with University /Museum staff and faculty, the Class Representatives and Annual Events Coordinators to ensure that the weekend goes smoothly.

Program Operations

It is the responsibility of individual students to make certain that they inform the appropriate staff at the University and the Museum of any changes in their status, including marital status, health concerns, addresses, contact information and arrests. Normally, this notification should include the Winterthur Museum's Academic Affairs Administrative Coordinator and the University's Program Coordinator.

Access to Winterthur Museum Collections

In order to learn about decorative arts and material culture, Winterthur Fellows are granted the privilege of handling the Museum's object collections.

When students become McNeil Fellows in the Winterthur Program in American Material Culture, they receive Winterthur access badges. They become part of Access Group No. 5—Student, guiding. In general, this allows daytime access to the house, Galleries, museum office wing, Library, and Research Building second floor. The access badges will remain in effect until August 31, following the May in which the student receives his or her final stipend check as a McNeil Fellow (That is, through the summer following the end of the second year.)

All Fellows are trained in care and handling procedures during Summer Institute. Access to the Winterthur Museum collections is limited by security protocols to certain times of the day and according to programmatic or maintenance requirements. Due to their fragility, some objects cannot be handled without the supervision of the Museums' curators or conservators. Questions about access and care and handling should be addressed to the appropriate members of the Winterthur Museum staff.

Fellows may not grant or transfer handling permission to non-Winterthur Fellows, but may take University students who are in their classes into the collections as permitted by Museum policy.

The Winterthur Museum cannot guarantee that all items in the collection will be available for study whenever desired as some items may be on loan to other institutions, may be in storage for emergency building maintenance, or sequestered for a conservation treatment. In general, questions or concerns about collections access for specific items should be addressed to the Museum Registrar's department.

Access to the Museum's library collections including manuscripts, archives, printed ephemera, and rare books may only occur during the appropriate library hours when those collections are superintended by staff. Fellows are permitted access to the circulating collections on a 24 hour/7 day-a-week basis unless the Museum is closed for emergency or security reasons. Circulation policy is determined by the Library staff; it is important for students to remember that the libraries at the University and the Museum maintain separate catalogs, circulation procedures, collections, and policies.

If a student has a continuing need for Museum Library access at the end of a Fellow's normal badge access, s/he should contact the Winterthur Museum Library Director requesting an extension of as much as three months. The Director and library staff will then make a determination as to the possibility of granting an extended period of access and to what parts of the library facility the temporary extension applies.

B. Student governance

Each Winterthur Culture Program class member takes on an administrative support role during orientation in August of the first year. These roles expand the Fellows' professional experience and build administrative skills. They are subject to change as experience directs but are thoroughly

explained before students select them. The descriptions that follow give only a general sense of each role. If necessary, faculty and staff revise these roles and their detailed descriptions in the Winterthur Program's *Student Handbook*.

The Class Representative:

Participates in the Winterthur Program Executive Committee meetings (two each year: one in the Fall and one in the Spring) as a representative of their class and coordinates necessary communication among students and Winterthur Program administrators and faculty and with interviewees and admitted students during the admissions process.

Annual Events Coordinator

Manages Montgomery Prize, Interview Weekend, Graduation, and other annual Program events.

Calendar and Event Communication Coordinator

Updates the Winterthur Program shared Outlook and Google calendars online and helps to facilitate communication with the Winterthur UD Program in Art Conservation.

Representative to UD Graduate Student Government (GSG)

Keeps fellows connected to UD/ grad student issues by maintaining "active standing" in GSG.

Material Matters Blog Coordinator and Editor

Coordinates the student-edited blog, *Material Matters*. (The blog is used to share class-assigned work and more informal content as determined by the editor in conjunction with their fellow students and the Program staff.)

Social Media Coordinator and Editor

Provides an opportunity for students to amplify Winterthur Program presence on social media outlets, including Facebook, Instagram, etc.

Public Programs and Registration Office Representative / Thank-You Note Coordinator

Serves as a point person for the guiding requirement and training opportunities, facilitating communication with the tour management staff and formally thanks program supporters.

Material Culture Studies Liaison

Assists Academic Programs and UD Winterthur Program staff in coordinating enrichment lectures/workshops, collections talks, and other activities throughout both years.

C. Travel for professional meetings

The University Program maintains a budget for travel and conference for faculty and students who travel to professional conferences. Some funds are also endowed at the Museum, some are awarded via application to the University's Graduate College and the Center for Material Culture Studies. For a more

complete listing see the Winterthur Program *Student Handbook*, as the sources and amounts are subject to change.

Appendices:

Assessment scheme for Winterthur Program in American Material Culture

Learning goals:

Goal 1:

Students will be able to demonstrate an interdisciplinary knowledge of American material culture in an international context. They study fine and decorative arts made or used in America; American material life, particularly in the areas of architecture, interior design, landscape, and technology; and theories of material culture and aesthetics.

Goal 2:

Students will be able to interpret and write about material objects clearly and with appropriate attention to factors such as form, style, iconography, condition, provenance, materials, fabrication, and use. They will demonstrate the ability, via their writing, to cite evidence appropriately from material as well as textual sources; namely, objects, primary sources, and secondary sources.

Goal 3:

Students will be able to communicate their knowledge about material objects and/or material culture in oral and visual form to academic and public audiences.

Learning opportunities (see also curriculum map)

Outcome 1:

The Program curriculum includes required core courses that enable students to develop interdisciplinary knowledge of American material culture history, objects, and traditions: three Connoisseurship courses rooted in study of the Winterthur's Museum and Library collections; Summer Institute; the Introduction to Material Life seminar; and the British Design History course. The program requires four electives, at least two of which must be graduate seminars offered by two different University of Delaware departments, in order to develop interdisciplinary learning. Knowledge of the diverse histories of American material life is further cultivated through required field trips. Students also develop specialized knowledge through the required master's thesis. Many students also undertake internships to learn professional skills.

Outcome 2:

Core courses and elective seminars, requiring research and writing assignments which enable students to develop skills of object interpretation and written communication. The M.A. thesis enables students to hone their abilities in object analysis, archival research, and expository writing.

Outcome 3:

Core courses and elective seminars usually include oral presentations about objects and material culture, most of which require a visual component. In addition, students learn oral communication skills by: guiding in Winterthur's museum collections; presenting a public lecture about an object of their choosing as part of the annual Charles F. Montgomery Connoisseurship competition (an exercise designed to simulate a presentation to a museum or library acquisitions board); and by presenting a

capstone lecture about their thesis research in a public forum at Winterthur Museum. These requirements enable students to hone skills of oral communication in both academic and public settings.

Curriculum Map

Course	Demonstrate an interdisciplinary knowledge of American material culture in an international context	Interpret and write about material objects	Communicate knowledge about material objects/ culture in oral form
First year			
<i>EAMC 601: Introduction to Decorative Arts in America (Summer Institute)</i>	Discussion, homework; library assignment	Object paper(s); object in the paper assignment; sketching; craft project;	Oral presentations on objects; tour outline; practice tour
<i>EAMC 602: Material Life in America</i>	Discussion, reading books and articles, leading class discussion, homework	May include: object study papers from different perspectives, conference report	Oral presentation on final project
<i>EAMC 671: Connoisseurship I</i>			
Ceramics and Glass	Exam, discussion		
Furniture	Exam, discussion, homework, sketchbook	Research paper	Oral exam
<i>EAMC 672: Connoisseurship II</i>			
Paintings and prints	Exam, discussion		
Metals	Exam, discussion		

<i>EAMC 673: Connoisseurship III</i>			
Books	Exam, discussion, homework	Research paper	Oral report on research
Textiles	Exam, discussion, homework	Research paper, catalogue report	Oral presentation on research and catalogue report

Course	Demonstrate an interdisciplinary knowledge of American material culture in an international context	Interpret and write about material objects	Communicate knowledge about material objects/ culture in oral form
First year			
<i>Electives:</i>			
<i>University of Delaware graduate seminars in ARTH, ENGL, HIST, MSST, or other departments</i>	Varies by seminar. May include discussion, writing assignments, oral presentations, field work.	May include paper proposals, book or exhibition critiques, research papers, journals, reports.	May include oral presentations on course research, leading class discussion.
<i>EAMC 604: American Interiors</i>	Discussion, homework, field trips	Two papers, collaborative report by all class participants	Oral presentation, presentation at public symposium
<i>EAMC 607: British Design History</i>	Discussion, homework, workshops, field trip to London	One paper, daily journal during field trip	Oral presentation at public symposium
<i>EAMC 608: Decorative Arts and Design, 1860-Present</i>	Discussion, homework, field trips	May include: book review, exhibition, two object study papers	Oral presentation, presentation at public symposium
<i>EAMC 609: Preindustrial Craftsmanship in America</i>	Discussion, lead class discussion, homework, field trips	Critical analyses of reading assignments, research paper	Oral presentations on reading assignments, individual or team research presentations
<i>EAMC 667: Exhibitions</i>	Discussion, homework, visits to exhibitions	At least two papers	At least two oral presentations
<i>Southern Field Trip (summer)</i>	Discussion, tours of museums and historic sites, workshops, career development and job placement		
<i>Northern Field Trip (summer)</i>	Discussion, tours of museums and historic sites, workshops, career development and job placement		
<i>Guiding (year round)</i>			Public tours of museum collection

Course	Demonstrate an interdisciplinary knowledge of American material culture in an international context	Interpret and write about material objects	Communicate knowledge about material objects/ culture in oral form
Second year			
<i>Charles F. Montgomery Competition</i>	Field work, research	Paper (prepared for oral presentation) addressing form, style, iconography, condition, provenance, and/or use of object	Public presentation
<i>EAMC 869: Master's Thesis (may be repeated for credit)</i>	Field work, research	Thesis	Public presentation of thesis
<i>EAMC 606: Issues in American Material Culture (independent study or internships)</i>	May include field work/hands-on learning, research, homework	May include report on activities	May include public presentation about activities
<i>Electives:</i>			
<i>University of Delaware graduate seminars in ARTH, ENGL, HIST, MSST, or other departments</i>	Varies by seminar. May include discussion, writing assignments, oral presentations, field work.	May include paper proposals, book or exhibition critiques, research papers, journals, reports.	May include oral presentations on course research, leading class discussion.
<i>EAMC 604: American Interiors</i>	Discussion, homework, field trips	Two papers, collaborative report by all class participants	Oral presentation, presentation at public symposium

Course	Demonstrate an interdisciplinary knowledge of American material culture in an international context	Interpret and write about material objects	Communicate knowledge about material objects/ culture in oral form
Second year			
<i>(Electives, continued):</i>			
<i>EAMC 609: Preindustrial Craftsmanship in America</i>	Discussion, lead class discussion, homework, field trips	Critical analyses of reading assignments, research paper	Oral presentations on reading assignments, individual or team research presentations
<i>EAMC 667: Exhibitions</i>	Discussion, homework, visits to exhibitions	At least two papers	At least two oral presentations
<i>New York Field Trip (January)</i>	Discussion, tours of museums and historic sites, workshops, career development and job placement		
<i>Guiding (year round)</i>		Attend interpreter training for intro and Yule tours	Public tours of museum collections