

**Africana Studies Department
Graduate Program**

Policy Handbook

University of Delaware, Newark DE 19716

Department of Africana Studies, AY 2021 -2022

Program History

In the spring of 1968, the Black Student Union occupied the Student Center for a two-day period and presented a list of demands to the University administration. These demands included an increase in the number of black faculty members and the establishment of an Africana Studies Program. The lobbying of the black students for a program of studies devoted to the black American experience was intended not only to fill a gap in the curriculum (reflecting a history of institutionalized racism) but also to end their feeling of isolation on a campus which remained overwhelmingly white and unwelcoming. In April of 1969, President Trabant instructed Provost John Shirley to appoint an Africana Studies Program Committee charged with “implementing an appropriate Africana Studies Program...leading eventually to a major in that area.” In 1971, the University created the Black American Studies Program (now Africana Studies) in the College of Arts and Science. The program would eventually offer students an 18-credit hour minor, but not the major that the students demanded and the University Committees recommended. The program was not given departmental status until the fall of 2006, and never had more than three core faculty members until 2014. In recent years, the Department of Africana Studies has secured nine (9) active faculty members whose scholarship and service affirms the College’s Strategic Plan’s stated values of excellence in teaching and research, diversity, and social responsibility.

The graduate program of the Department of Africana Studies provides students with critical exposure to the multidisciplinary study of people and cultures of African descent in the United States, Caribbean, Latin America, Africa and Europe. The Africana Studies M.A. Program, provides a balance of a foundation in Africana Studies, and multidisciplinary research methods in Africana Studies, with advanced study in the four pillars of the Department: Pan African consciousness, public humanities, gender and sexuality studies and visual and material culture. The graduate program also offers interested students the opportunity to continue in Africana Studies, History, Art History, English or other related fields at the advanced graduate level.

The Department of Africana Studies offers a regionally and nationally competitive graduate program. Graduate programming in Africana Studies serves to increase the number of underrepresented minorities in the Graduate College, in alignment with the University’s Strategic Plan efforts.

Notable features of the graduate program in Africana Studies include (1) UD’s strong Africana Studies faculty; (2) the University’s existing resources in historical studies, gender and Black Women’s Studies, museum studies and material culture studies, the Paul R. Jones Collection and the Biden Institute; and (3) the opportunity for greater marketability with knowledge of the history and status of African heritage communities; and (4) a strong portfolio for entering doctoral programs at UD thus diversifying the professoriate – including the existing African American Public Humanities Initiative (AAPHI).

M.A. PROGRAM

Students completing the M.A. degree in Africana Studies, will be able to:

- Discuss foundational theories of Africana Studies

- Articulate multidisciplinary research methods in Africana Studies
- Analyze historic and contemporary issues through a Pan African lens
- Develop Africana Studies content for public scholarship, community engagement, collections-based research and/or social justice efforts
- Apply gender and sexuality intersectional analysis to the study of black life and culture
- Explore the study of black life through visual and material culture
- Design an original research project that synthesizes knowledge and skills from Africana Studies to a concrete issue or context

Admissions Requirements

Candidates should apply for Africana Studies graduate programs through the University's Graduate College.

Applicants should have an overall undergraduate Grade Point Average (GPA) of 3.0 or higher (on a scale of 4.0 = A). Applicants should have a GPA of 3.2 or higher in their undergraduate major.

If English is not an applicant's first language, then the applicant must demonstrate a satisfactory command of English. The TOEFL (Test of English as a Foreign Language) is required of all foreign applicants. A minimum score of 600 (paper-based test) or 100 (TOEFL iBT) is required for consideration for admission. Students with TOEFL scores below the minimum required for admission may be considered for conditional admission if they enter the University of Delaware English Language Institute's academic English program. The TOEFL requirement may be waived if the student has earned a degree from an accredited educational institution in which English is the primary instructional language.

Admissions to the graduate program is competitive. Those who meet stated requirements are not guaranteed admission, nor are those who fail to meet all of those requirements necessarily precluded from admission if they offer other appropriate strength.

Prior degree Requirements

Applicants must have a minimum of an earned baccalaureate degree. Africana Studies is an interdisciplinary field, so the discipline in which the applicant received his or her degree is not necessarily a decisive factor in admissions. Students are assumed to possess basic skills in written and oral communication.

Application deadlines

Admissions Deadline: Completed applications are due January 6. We offer Fall admission only. Applications from those who wish to be considered for financial aid must be submitted by January 6th.

Admission categories

Both full-time and part-time students will be admitted. Admissions and course requirements are the same for full- and part-time students.

Students may be told they are on a waiting list, but this would come without any promise of admission or funding.

- **REGULAR STATUS:** is offered to students who meet all of the established entrance requirements. Individuals who apply during the final year of undergraduate or current graduate work and are unable to supply transcripts showing the conferral of the degree will be admitted pending the conferral of the degree. Evidence of the earned degree must be provided prior to the first day of classes in the term of admission.

Other documents required

- Applicants must submit a written statement of the reasons for their interest in Africana Studies, their motivation to pursue a graduate degree, and their professional goals and objectives. The Africana Studies Graduate Program Committee will review the essay part of the application carefully. The Committee wants to know why applicants are interested in applying to the program and how the degree will make sense in the overall career path. Essay should be 800-1200 words.
- Current resume
- Applicants must provide letters of recommendation from three (3) people familiar with the candidate's academic record and/or professional achievement.
- A writing sample of 15 to 20 pages demonstrating their ability to do critical research and writing

University Statement

Admission to University of Delaware graduate programs is competitive. Those who meet stated requirements are not guaranteed admission, nor are those who fail to meet all of those requirements necessarily precluded from admission if they offer other appropriate strengths.

All admission and funding decisions are made by the Africana Studies Graduate Program Committee. Applicants are evaluated on several criteria: undergraduate/graduate grade point average, letters of recommendation (three), and applicant's statement of objectives and a writing sample.

Academic

Degree Requirements

The M.A. degree requirements include a thesis. Theses may take one of several forms, such as a written document, or a material or visual project, or a website. Students using the program for professional development should consider the project form of the thesis. Students who may be using our program as a stepping stone toward Ph.D. admissions should complete the more traditional longer written thesis. Students must discuss the form of thesis in consultation with their Advisor.

Required courses:

AFRA 600: Foundations in Africana Studies

AFRA 601: Africana Research Methods

AFRA 869 MA Thesis (0-6 credit)

One class in each of the four pillars of Africana Studies

Pan Africanism

SOCI 661: Racial Stratification

HIST 640: Africa Under Colonial Rule

Public Humanities/ Scholarship/ Social Justice

AFRA: 651: Becoming a Public Scholar Activist

AFRA 650: Street Ethnography/Black Communities Studies

Blackness, Gender, Sexuality

AFRA 628: Modern African American History

AFRA 630: Expressive Cultures in the African Diaspora

AFRA 634: Interventions in Black Gender History

Visual and Material Culture

AFRA/ MSST 647: Curating Hidden Collections & the Black Archive

AFRA/ ARTH 645: Black Bodies on Display: Race in Museums

AFRA 630: Expressive Cultures in the African Diaspora

AFRA 642: The Black Portrait

Additional Approved Electives Course: (6 credits)

In addition, students must take two elected courses decided in consultation with the student's primary advisor.

Procedures for petitions for variance in degree requirements

Up to six semester hours of graduate credit earned prior to matriculation into the MA program or at another institution and not previously counted toward another degree may be accepted toward the University of Delaware MA degree. The course(s) must have been completed:

- with grades of B or better
- within five years of the effective date of the requested transfer

Normally, those credits will become eligible for transfer only after the candidate has completed at least nine credit hours as a matriculated MA Program student at the University of Delaware. To begin the process, the student must submit to the Program Advisor a written request for credit evaluation with course descriptions and/or syllabi of courses to be considered for transfer. Courses transferred from other universities count for credits but do not affect the program grade point average. Once approved, student will complete the Transfer Credit Form from the Graduate College.

- Grade minimums

A graduate student must maintain a minimum 3.0 grade point index to remain a student in good standing and earn a 3.0 average in all required courses to be eligible for the MA degree.

No grade below a B- may be counted toward the course requirements for the degree.

- Expectations of facility of expression in English (oral and written) as part of the degree requirement

All examinations, thesis and professional project reports and oral presentations are in English. Proficiency in both written and oral English is required for progress and completion of the MA program.

- Committees for thesis

- *Procedure for advisor and advisement procedures*

The Chair of the Graduate Studies Committee will assign each incoming student a faculty advisor in September. The advisor will be a tenure stream faculty member active in the Department of Africana Studies. Thereafter the student will meet with their advisor to plan their first year of study in the program. Advice will be given concerning course selection based on interests and undergraduate/graduate background. Our program is sufficiently small that we are able to give individualized attention to graduate students. First year students may replace their faculty advisor with another faculty advisor. The Director of Graduate Studies should be notified immediately of any such changes.

- *Committees needed and procedures for selecting committee members*

Thesis Committee: Students should choose the type of thesis by the time they complete 18 - 21 credits in the program. Students will declare their thesis form with the program advisor. Students must identify a faculty member who is willing to supervise the thesis. A second reader/ examiner will be selected in collaboration with the thesis supervisor. The committee will be comprised of two graduate faculty members, the chair of which must be a core or affiliated faculty member in the Africana Studies Department. Upon obtaining the written consent of all committee members, the student notifies the Africana Studies Graduate Committee by memo of the composition of the Thesis Committee. To provide guidance on the development of the thesis, the committee will be developed at least six months before the expected date of graduation, and the committee chair will be responsible for advising the student, including guiding the selection of and approving electives.

- *Procedures for thesis/ dissertation approval in the department*

Thesis

Theses in the Department of Africana Studies may take one of several forms, such as a written document, a material or visual culture project or a website. The research thesis will be a study of a topic related to the Africana Studies degree. No matter the form, all theses have a written component, and all should demonstrate a high level of intellectual rigor and innovation. The traditional written thesis should be 40-60 typed pages of text (20,000 – 30,000 words), not including notes and bibliography, and must be of excellent quality. The completed Master's Paper should conform to the latest edition of the bibliographic format that is standard in one's discipline. The grade will be assigned in the semester in which the thesis is completed. Students writing the thesis will register for 6 credits of the Thesis Class. The thesis must be presented in a departmental research colloquium (Thesis Seminar), and a version of the thesis appropriate for publication in an appropriate research journal must be prepared. The grade for the Thesis Class is assigned in the final semester of the MA program.

Alternatively, the thesis can be a hybrid product that combines a creative, material or digital project, and a required companion paper of approximately 20 pages of typed text (10,000 words), not including the title pages, illustrations, notes and bibliography. In this instance, the paper serves to introduce the thesis project and explain its argument(s), methodology, historiography, and scholarly contribution. The project is intended to demonstrate proficiency in applying Africana Studies principles and content through design, implementation and evaluation of project in an organizational setting. Students electing the hybrid product must identify their own site in which to enact the project. Faculty will work with the student to identify and specify the project, but it is ultimately the student's responsibility to identify the site for the project. Students conducting the project will register for 6 credits of the Thesis Class. The culmination of the project must be presented in a departmental research colloquium (Thesis Seminar). The grade for Thesis Class is assigned in the final semester of the MA program.

- *Departmental and student obligations for finding committee members*

It is the responsibility of the student to propose a topic to a member of the faculty, and to secure the agreement of that faculty member to serve as first reader/adviser for a Master's Thesis on that topic. It is also the student's responsibility to secure the agreement of a second reader. At least one of the readers must be a member of the Africana Studies Department at the University of Delaware.

After identifying a topic and finding two qualified readers, a brief prospectus (5 pages or 2500 words, not including bibliography) should be composed by the student and presented to the primary faculty adviser and, if/once s//he/they approves, to the Director of Graduate Studies. The student will be notified by the Director of Graduate Studies of the approval of their research topic and proposed readers, or may be asked to revise the topic or proposal or seek a different reader or readers.

It is the student's responsibility to secure the final committee members.

- Timetable and definition of satisfactory progress towards the degree
 - *Academic load (full & part-time) expectations*

The curriculum is designed to be completed in 2 years of full-time study (a minimum of 6-9 hours/semester). However, there are no full-time residency requirements. Although there will be no separate part-time track, the program will be open to part-time students. Part-time students are expected to enroll in at least one to two classes per regular academic semester to remain matriculated in the program and are expected to complete their degree within four - five years.

Time limits for the completion of degree requirements begin with the date of matriculation and are specifically expressed in the student's letter of admission. The University time limit is ten consecutive semesters to complete the degree requirements for students entering a master's degree program.

Requests for time extensions must be made in writing and approved by the chair of the Africana Studies graduate programs committee. The department will forward the request to the Graduate College. The Office will determine the student's eligibility for a time extension and will notify the student in writing of its decision to grant an extension of time.

At the midpoint in a student's program, the advisor will review the student's program of study to determine if they are making satisfactory progress through the program.

Grade requirements

A minimum GPA of 3.0 is required to remain in good standing. A grade below a B- will not be counted toward the course requirements for a degree but is calculated in the student's cumulative grade point average.

Thesis progress timetable guidelines

The MA Thesis proposal must be submitted to the Graduate Committee by November 30 of the third semester of full-time work. This proposal will serve as the basis of work for the Thesis and for **AFRA 869: Thesis**.

Thesis defense guidelines

The thesis will be completed by April 30 – or the date set by the Graduate College, whichever is sooner - of the student's final semester so that the committee has sufficient time to review and respond before the end of the semester. Successful candidates need to provide copies of the completed thesis to The Graduate College.

Forms required

“Application for Advanced Degree”: To initiate the process for degree conferral, candidates must submit an “Application for Advanced Degree” to the Graduate College. The application deadlines are

February 15 for Spring candidates, January 15 for Winter candidates, May 15 for Summer candidates, and September 15 for Fall candidates. The application must be signed by the program director and department chair. There is an application fee of for master's degree candidates that is published by the university. Payment is required when the application is submitted. Upon completion of the audit, the Graduate College notifies students in writing when they have met all degree requirements.

“Supervisory Committee Notification Form”: Submitted to Africana Studies Graduate Committee when members of the MA Thesis committee have been formally selected and agreed to serve.

Consequence for failure to make satisfactory progress.

The Director of Graduate Studies will give the student written notification if they are not making satisfactory academic progress at the standard expected by the Department achievement (cumulative GPA of 3.0). The written notice will include specific areas of improvement that will be required. The student will be given one semester in which to demonstrate adequate improvement. Students should meet with their primary academic adviser and with the Director of Graduate Studies as soon as possible after receiving such notification, so that the problem and the possible means of addressing the problem can be discussed. If the student fails to make adequate improvement, a recommendation to dismiss the student from the program will be by vote of the Department faculty, and will be conveyed to the Graduate Office for action (see Graduate Student Probation and Dismissal Policy in the University Catalogue). If the student has met the requirements for the Graduate Certificate, the student may receive the Graduate Certificate upon dismissal from the MA Program. Recommendations for dismissal are made by the Department Chair of Africana Studies to the University of Delaware Graduate College.

Protocol for grievance procedure if student has been recommended for termination for failure to make satisfactory progress

Students who feel that they have been graded inappropriately or receive what they perceive as an unfair evaluation by a faculty member may file grievances in accordance with University of Delaware policies. Students are encouraged to contact the Department's Graduate Program Director prior to filing a formal grievance in an effort to resolve the situation informally.

Students who allege they have been aggrieved because of perceived discrimination on the basis of race, sex, sexual orientation, handicap or because a member of the University community fails to follow published University or Departmental procedure should utilize the Student Grievance Procedure stipulated by University policy.

Part IV: Assessment Plan

Indicate how the program will be evaluated and assessed. Every learning outcome needs to be assessed in at least two ways. One measure must be a direct measurement (where you can see the student demonstrate their learning). Other measures can be direct or indirect (such as a survey). Success should be measured against the criteria listed including the stated learning outcomes and

against whatever objectives have been set forth in the first section of the proposal. Academic units are encouraged to consult with the Center for Educational Effectiveness to develop appropriate learning outcomes, assessment criteria, and benchmarks for success.

The **M.A. program** learning objectives will be assessed through multiple indicators including:

- Faculty evaluation of student progress in course work
- Surveys of students and program alumni
- Faculty and internship mentor evaluation of the MA Thesis

Assessment plan for MA in Africana Studies				
Objectives	Strategic Activities	Measures	Short-term Outcomes	Long-term Impact
Discuss foundational theories of Africana Studies	Coursework in Foundations in Africana Studies	Faculty evaluation of student progress in course work Surveys of graduate students in the program and post-graduation	Students are prepared for subsequent coursework that requires the foundational knowledge	Students and graduates report applying knowledge from courses to work settings or other courses
Articulate multidisciplinary research methods in Africana Studies	Coursework in Research Methods in Africana Studies	Faculty evaluation of student progress in course work Surveys of students focusing on their experiences in other research Surveys of graduates to determine the utility of these classes to their career	Students employ a methodology suitable to their research and interests	Students and graduates report applying knowledge to research or work settings
Analyze historic and contemporary issues through a Pan African lens	Required course work	Faculty evaluation of student progress in course work Surveys of graduates to determine the utility of these classes to their career	Students will conduct research that employs a Pan African lens	Students and graduates report applying knowledge to research or work settings
Develop Africana Studies content for public scholarship, community engagement, collections-based	Required course work	Faculty evaluation of student progress in course work	Students are actively sharing research content with a wider public	Students and graduates report applying knowledge to research or work settings

research and/or social justice efforts		Survey of graduates to determine the utility of their training to their career		
Apply gender and sexuality intersectional analysis to the study of black life and culture	Required course work	Faculty evaluation of student progress in course work Survey of graduates to determine the utility of their training to their career	Students discuss the intersection of blackness with gender and/or sexuality in their research	Students and graduates report applying knowledge to research or work settings
Explore the study of black life through visual and material culture	Required course work	Faculty evaluation of student progress in course work Survey of graduates to determine the utility of their training to their career	Students' research interprets black life through visual and material culture	Students and graduates report applying knowledge from courses to research or work settings
Design an original research project that synthesizes knowledge and skills from Africana Studies to a concrete issue or context	AFRA 869: Thesis	Faculty evaluation of MA Thesis or coursework	Students demonstrate expertise in Africana Studies	Graduates enjoy long term success in academic or professional careers

Financial Aid

Financial Awards

Financial aid is available to graduate students in the form of teaching assistantships, research assistantships, tuition scholarships, and fellowships. Assistantships and fellowships consist of tuition and a stipend for the September-May academic year. Awards are competitive and merit-based. All funding decisions are made in consultation with the Graduate Committee, the Director of Graduate Studies, and the Department Chair.

Responsibilities of students on contract

Appointments for Graduate Assistantships are made in consultation with the faculty member conducting the research, the Director of Graduate Studies and the Department Chair.

Teaching assistantships are awarded to students to assist with specific courses, particularly AFRA110: Introduction to African American Studies. Appointments for Teaching Assistantship are made by the Director of Graduate Studies in consultation with the Chair each semester. Teaching assistants are required to lead discussion groups, grade assignments and exams, and other instructional activities. As with any professional appointment, the amount of service may vary from week to week but the average is usually expected to be 20 hours per week. For other teaching assistant requests, AFRA faculty are required to submit a request for a teaching assistant for each semester they are seeking an assistant specifying their expectations of the assistant (e.g., facilitation of classroom discussion, preparation and grading of examinations).

The assignment of graduate students to faculty members should balance scholarly interests and professional objectives of the student and the teaching and research needs of the department. The Director of Graduate Studies may change assignments as necessary and make additional assignments if new sources of funding become available.

Typically, eligibility for student funding is limited to 2 years of funding for students with a B.A. to earn the M.A. degree. Student funding is renewed as long as they remain in good standing in the program. "Good standing" is defined as strong performance in coursework, satisfactory fulfillment of their research/teaching assistantship duties, and timely progress toward completion of the degree. The Director of Graduate Studies is in charge of monitoring student progress, in consultation with the Graduate Program Committee.

More information here: <https://www.udel.edu/academics/colleges/grad/current-students/academic-support/policies/>

Evaluation of students on contract

Evaluation of students' performance at assistantship duties are included in their annual evaluation conducted by the Graduate Program Committee. Students will also self-evaluate and evaluate their experience

Africana Studies Department MA Sample Plan of Study

Year One Fall Semester

Foundations in Africana Studies (3 credits)

A class from Pillar (3 credits)

A class from Pillar (3 credits)

Year One Spring Semester

Africana Research Methods (3 credits)

A class from Pillar (3 credits)

Year Two Fall semester

A class from Pillar (3 credits)

Thesis (3 credits)

(work on proposal, put together committee by November 30)

Elective (3 credits)

Year Two Spring Semester

Thesis (3 credits)

Elective (3 credits)

OR

Year One Fall Semester

Foundations in Africana Studies (3 credits)

A class from Pillar (3 credits)

A class from Pillar (3 credits)

Year One Spring Semester

Africana Research Methods (3 credits)

A class from Pillar (3 credits)

Elective (3 credits)

Year Two Fall semester

A class from Pillar (3 credits)

Thesis/ Project (3 credits)

(work on proposal, put together committee by November 30)

Year Two Spring Semester

Thesis/ Project Seminar (0 credits)

Thesis/ Project (3 credits)

Elective (3 credits)

OR

Year One Fall Semester

Foundations in Africana Studies (3 credits)

A class from Pillar (3 credits)

A class from Pillar (3 credits)

Year One Spring Semester

Africana Research Methods (3 credits)

A class from Pillar (3 credits)

Elective (3 credits)

Year Two Fall semester

A class from Pillar (3 credits)

Thesis/ Project (3 credits)

(work on proposal, put together committee by November 30)

Year Two Spring Semester

Thesis/ Project (3 credits)

Elective (3 credits)

The final Thesis/Project is 0-4 credit hours. If students do not graduate in May of “Year Two Spring Semester,” then they can distribute those 4 credit hours until their semester of graduation.

BACHELOR OF ART / MASTER OF ART IN AFRICANA STUDIES (BA/ MA OR 4 + 1)

The 4+1, BA/MA in Africana Studies allows students majoring or minoring in AFRA to focus their graduate program of study to meet their specific career goals, whether it be K-12 education, academia, or community justice work. This accelerated degree program provides students with the opportunity to complete a bachelor's degree in Africana Studies and a master's degree in Africana Studies in less time at less cost than completing both programs individually. With a combined degree, students will have specialized knowledge and advanced analytical skills, and will be prepared to matriculate into PhD programs, and to enter the workforce with a commitment to social justice, community engagement and Africana perspectives.

Benefits of pursuing an accelerated 4+1 BA/MA in Africana Studies student include:

- Completing both degrees in less time
- Graduate credits taken in undergraduate junior & senior year may apply toward both the bachelor's and master's degrees.
- Completing a full-time master's degree without interrupting your professional career.
- A leg up in the job market/ doctoral programs upon graduation.
- Opportunities to engage in advanced study

Students completing the M.A. degree in Africana Studies, will be able to:

- Discuss foundational theories of Africana Studies
- Articulate multidisciplinary research methods in Africana Studies
- Analyze historic and contemporary issues through a Pan African lens
- Develop Africana Studies content for public scholarship, community engagement, collections-based research and/or social justice efforts
- Apply gender and sexuality intersectional analysis to the study of black life and culture
- Explore the study of black life through visual and material culture
- Design an original research project that synthesizes knowledge and skills from Africana Studies to a concrete issue or context

Admissions Requirements

Admission Requirements

Applicants to the 4+1 M.A. in Africana Studies must be at least in their junior year of study at the University of Delaware, enrolled in the Bachelor of Arts degree in Africana Studies, and should have an overall undergraduate Grade Point Average of 3.0 or better for at least 60 credits, and an undergraduate average of 3.25 or better in at least four Africana courses. In addition, applicants should have taken or be enrolled in AFRA 110.

Prior degree Requirements

Only current University of Delaware students can apply to the 4+1 program. The admission application fee will be waived.

Applications deadlines

Admission is selective and competitive, and on rolling basis without a fixed deadline, but usually not later than July 1st of the junior year

Admission categories

Following provisional admission, students must maintain a 3.0 GPA throughout their remaining undergraduate studies. Students who fail to demonstrate satisfactory academic progress may be restricted from progressing to the graduate phase of the program. Once students complete their baccalaureate degree, the provisional status is removed.

Other documents required

Students are admitted to the graduate program in Africana Studies on the basis of consideration of a combination of all of the following materials:

- a personal statement outlining their goals and objectives for pursuing this program;
- a writing sample (a recent scholarly paper);
- three letters of recommendation, of which at least one must come from a professor in the Africana Studies Department
- unofficial undergraduate transcripts

Candidates apply using the [Graduate Course Approval Form for 4+1 Admission Application](#) provided by the Graduate College. Along with the materials listed above, applicants must also submit a complete Africana Studies 4+1 Program Supplemental Document.

University Statement

Admissions to the graduate program is competitive. Those who meet stated requirements are not guaranteed admission, nor are those who fail to meet all of those requirements necessarily precluded from admission if they offer other appropriate strength

Academic

○ Degree Requirements

Students in this 4+1 program must complete 24 graduate credit hours of Africana Studies courses. 4+1 students should take the MA required course AFRA 600 during the senior year. They also should use AFRA 601 in the place of their 400-level capstone seminar for the Africana Studies major, which simultaneously counts towards the BA and the MA programs. The credit hours for these courses will count towards the BA and the MA. The minimum grade for dual-counted courses is B+.

The M.A. degree requirements include a thesis. Theses may take one of several forms, such as a written document, or a material or visual project, or a website. Students using the program for professional development should consider the project form of the thesis. Students who may be using our program as a stepping stone toward Ph.D. admissions should complete the more traditional longer written thesis. Students must discuss the form of thesis in consultation with their Advisor.

Required courses:

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AFRA 601: Africana Research Methods

AFRA 869 MA Thesis (0-6 credit)

One class in each of the four pillars of Africana Studies

Pan Africanism

SOCI 661: Racial Stratification

HIST 640: Africa Under Colonial Rule

Public Humanities/ Scholarship/ Social Justice

AFRA: 651: Becoming a Public Scholar Activist

AFRA 650: Street Ethnography/Black Communities Studies

Blackness, Gender, Sexuality

AFRA 628: Modern African American History

AFRA 630: Expressive Cultures in the African Diaspora

Visual and Material Culture

AFRA/ MSST 647: Curating Hidden Collections & the Black Archive

AFRA/ ARTH 645: Black Bodies on Display: Race in Museums

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AFRA 642: The Black Portrait

- Grade minimums

A graduate student must maintain a minimum 3.0 grade point index to remain a student in good standing and earn a 3.0 average in all required courses to be eligible for the MA degree.

No grade below a B- may be counted toward the course requirements for the degree.

- Expectations of facility of expression in English

All examinations, thesis and professional project reports and oral presentations are in English. Proficiency in both written and oral English is required for progress and completion of the MA program

- Committees for exams, thesis or dissertations
 -
 - *Identify initial procedure for advisor and advisement procedures*

The Chair of the Graduate Studies Committee will assign each incoming student a faculty advisor in September. The advisor will be a tenure stream faculty member active in the Department of Africana Studies. Thereafter the student will meet with their advisor to plan their first year of study in the program. Advice will be given concerning course selection based on interests and undergraduate/graduate background. Our program is sufficiently small that we are able to give individualized attention to graduate students. First year students may replace their faculty advisor with another faculty advisor. The Director of Graduate Studies should be notified immediately of any such changes.

- *Student committee needed and procedures for selecting committee members*

Thesis Committee: Students should choose the type of thesis by the time they complete 18/ 21 credits in the program. Students will declare their thesis form with the program advisor. Students must identify a faculty member who is willing to supervise the thesis. A second reader/ examiner will be selected in collaboration with the thesis supervisor. The committee will be comprised of two graduate faculty members, the chair of which must be a core or affiliated faculty member in the Africana Studies Department. Upon obtaining the written consent of all committee members, the student notifies the Africana Studies Graduate Committee by memo of the composition of the Thesis Committee. To provide guidance on the development of the thesis, the committee will be developed at least six months before the expected date of graduation, and the chair will be responsible for advising the student, including guiding the selection of and approving electives.

- Define procedures for thesis approval in the department

Thesis

Theses in the Department of Africana Studies may take one of several forms, such as a written document, a material or visual culture project or a website. The research thesis will be a study of a topic related to the Africana Studies degree. No matter the form, all theses have a written component, and all should demonstrate a high level of intellectual rigor and innovation. The traditional written thesis should be 40-60 typed pages of text (20,000 – 30,000 words), not including notes and bibliography, and must be of excellent quality. The completed Master's Paper should conform to the latest edition of the bibliographic format that is standard in one's discipline. The grade will be assigned in the semester in which the thesis is completed. Students writing the thesis will register for 6 credits of the Thesis Seminar. The thesis must be presented in a departmental research colloquium, and a version of the thesis appropriate for publication in an appropriate research journal must be prepared. The grade for the Thesis Seminar is assigned in the final semester of the MA program.

Alternatively, the thesis can be a hybrid product that combines a creative, material or digital project, and a required companion paper of approximately 20 pages of typed text (10,000 words), not

including the title pages, illustrations, notes and bibliography. In this instance, the paper serves to introduce the thesis project and explain its argument(s), methodology, historiography, and scholarly contribution. The project is intended to demonstrate proficiency in applying Africana Studies principles and content through design, implementation and evaluation of project in an organizational setting. Students electing the hybrid product must identify their own site in which to enact the project. Faculty will work with the student to identify and specify the project, but it is ultimately the student's responsibility to identify the site for the project. Students conducting the project will register for 6 credits of the Thesis Seminar. The culmination of the project must be presented in a departmental research colloquium. The grade for Thesis Seminar is assigned in the final semester of the MA program.

- Departmental and student obligations for finding committee members

It is the responsibility of the student to propose a topic to a member of the faculty, and to secure the agreement of that faculty member to serve as first reader/adviser for a Master's Thesis on that topic. It is also the student's responsibility to secure the agreement of a second reader. At least one of the readers must be a member of the Africana Studies Department at the University of Delaware. After identifying a topic and finding two qualified readers, a brief prospectus (5 pages or 2500 words, not including bibliography) should be composed by the student and presented to the primary faculty adviser and, if she or he approves, to the Director of Graduate Studies. The student will be notified by the Director of Graduate Studies of the approval of their research topic and proposed readers, or may be asked to revise the topic or proposal or seek a different reader or readers.

It is the student's responsibility to secure the final committee members.

- Timetable and definition of satisfactory progress towards the degree

The curriculum is designed to be completed in two years of full-time study (a minimum of 6-9 hours/semester). However, there are no full-time residency requirements. Although there will be no separate part-time track, the program will be open to part-time students. Part-time students are expected to enroll in at least one to two classes per regular academic semester to remain matriculated in the program and are expected to complete their degree within one - two years.

Time limits for the completion of degree requirements begin with the date of matriculation and are specifically expressed in the student's letter of admission. The University time limit is ten consecutive semesters to complete the degree requirements for students entering a master's degree program.

Requests for time extensions must be made in writing and approved by the chair of the Africana Studies graduate programs committee. The department will forward the request to the Graduate College. The Office will determine the student's eligibility for a time extension and will notify the student in writing of its decision to grant an extension of time.

At the midpoint in a student's program, the advisor will review the student's program of study to determine if they are making satisfactory progress through the program.

Grade requirements

A minimum GPA of 3.0 is required to remain in good standing. A grade below a B- will not be counted toward the course requirements for a degree but is calculated in the student's cumulative grade point average.

Thesis progress timetable guidelines

The MA Thesis proposal must be submitted to the Graduate Committee by November 30 of the third semester of full-time work. This proposal will serve as the basis of work for AFRA 869: Thesis.

Thesis defense guidelines

The thesis will be completed by April 30 – or the date set by the Graduate College, whichever is sooner - of the student's final semester so that the committee has sufficient time to review and respond before the end of the semester. Successful candidates need to provide copies of the completed thesis to the Graduate College, and one copy for the departmental archives and one copy for the chair of the committee.

Forms required

[“Application for Advanced Degree”](#): To initiate the process for degree conferral, candidates must submit an “Application for Advanced Degree” to the Graduate College. The application deadlines are February 15 for Spring candidates, January 15 for Winter candidates, May 15 for Summer candidates, and September 15 for Fall candidates. The application must be signed by the program director and department chair. There is an application fee of for master's degree candidates that is published by the university. Payment is required when the application is submitted. Upon completion of the audit, the Graduate College notifies students in writing when they have met all degree requirements.

“Supervisory Committee Notification Form”: Submitted to Africana Studies Graduate Committee when members of the MA Thesis committee have been formally selected and agreed to serve.

Consequence for failure to make satisfactory progress.

The Director of Graduate Studies will give the student written notification if they are not making satisfactory academic progress at the standard expected by the Department achievement (cumulative GPA of 3.0). The written notice will include specific areas of improvement that will be required. The student will be given one semester in which to demonstrate adequate improvement. Students should meet with their primary academic adviser and with the Director of Graduate Studies as soon as possible after receiving such notification, so that the problem and the possible means of addressing the problem can be discussed. If the student fails to make adequate improvement, a recommendation to dismiss the student from the program will be by vote of the Department faculty, and will be conveyed to the Graduate Office for action (see Graduate Student Probation and Dismissal Policy in the University Catalogue). If the student has met the requirements for the Graduate Certificate, the student may receive the Graduate Certificate upon dismissal from the MA Program.

Recommendations for dismissal are made by the Department Chair of Africana Studies to the University of Delaware Graduate College.

Protocol for grievance procedure

Students who feel that they have been graded inappropriately or receive what they perceive as an unfair evaluation by a faculty member may file grievances in accordance with University of Delaware policies. Students are encouraged to contact the Department's Graduate Program Director prior to filing a formal grievance in an effort to resolve the situation informally.

Students who allege they have been aggrieved because of perceived discrimination on the basis of race, sex, sexual orientation, handicap or because a member of the University community fails to follow published University or Departmental procedure should utilize the Student Grievance Procedure stipulated by University policy.

Part IV: Assessment Plan

Indicate how the program will be evaluated and assessed. Every learning outcome needs to be assessed in at least two ways. One measure must be a direct measurement (where you can see the student demonstrate their learning). Other measures can be direct or indirect (such as a survey). Success should be measured against the criteria listed including the stated learning outcomes and against whatever objectives have been set forth in the first section of the proposal. Academic units are encouraged to consult with the Center for Educational Effectiveness to develop appropriate learning outcomes, assessment criteria, and benchmarks for success.

The **4+1 program** learning objectives will be assessed through multiple indicators including:

- Faculty evaluation of student progress in course work
- Surveys of students and program alumni
- Faculty and internship mentor evaluation of the MA Thesis

Assessment plan for MA in Africana Studies				
Objectives	Strategic Activities	Measures	Short-term Outcomes	Long-term Impact
Discuss foundational theories of Africana Studies	Coursework in Foundations in Africana Studies	Faculty evaluation of student progress in course work Surveys of graduate students in the program and post-graduation	Students are prepared for subsequent coursework that requires the foundational knowledge	Students and graduates report applying knowledge from courses to work settings or other courses
Articulate multidisciplinary research methods in Africana Studies	Coursework in Research Methods in Africana Studies	Faculty evaluation of student progress in course work Surveys of students focusing on their	Students employ a methodology suitable to their research and interests	Students and graduates report applying knowledge to research or work settings

		experiences in other research Surveys of graduates to determine the utility of these classes to their career		
Analyze historic and contemporary issues through a Pan African lens	Required course work	Faculty evaluation of student progress in course work Surveys of graduates to determine the utility of these classes to their career	Students will conduct research that employs a Pan African lens	Students and graduates report applying knowledge to research or work settings
Develop Africana Studies content for public scholarship, community engagement, collections-based research and/or social justice efforts	Required course work	Faculty evaluation of student progress in course work Survey of graduates to determine the utility of their training to their career	Students are actively sharing research content with a wider public	Students and graduates report applying knowledge to research or work settings
Apply gender and sexuality intersectional analysis to the study of black life and culture	Required course work	Faculty evaluation of student progress in course work Survey of graduates to determine the utility of their training to their career	Students discuss the intersection of blackness with gender and/or sexuality in their research	Students and graduates report applying knowledge to research or work settings
Explore the study of black life through visual and material culture	Required course work	Faculty evaluation of student progress in course work Survey of graduates to determine the utility of their training to their career	Students' research interprets black life through visual and material culture	Students and graduates report applying knowledge from courses to research or work settings
Design an original research project that synthesizes knowledge and skills from Africana Studies to a concrete issue or context	AFRA 869: Thesis Seminar	Faculty evaluation of MA Thesis or coursework	Students demonstrate expertise in Africana Studies	Graduates enjoy long term success in academic or professional careers

Financial Aid

Financial Awards

Types of awards

During the first four years in the 4+1 program, students pay undergraduate tuition and fees. During the fifth year of study, and any subsequent period if it became necessary, applicable tuition and fees are those for College of Arts and Sciences graduate students. There are no additional costs for the students in this program other than traditional graduate student tuition and fee expenses. Stipends are not offered. Graduate students in this program would be eligible to apply for financial aid as applicable.

Departmental Operations

General student responsibilities

Up-to-date addresses, etc.

It is the responsibility of all students to ensure that their contact information on file with the University is current (mailing address, phone number, email address). Students are required to communicate via university email and keep us up-to-date regarding their telephone and US mail address. Students are asked by departmental administrators for their up-to-date contact information each year, including address, phone, and email. Students are also responsible for regularly monitoring their email, phone and mail for important notices regarding their enrollment.

The Africana Studies Department Chair will appoint a Director of Graduate Studies for the Africana Studies Graduate Program from among the department faculty. The term of service for the Director of Graduate Studies is three years, with no limit on the number of consecutive terms that may be served. The Director of Graduate Studies serves as the chair of the Africana Studies Graduate Program Committee, and is responsible for

- Corresponding with prospective students
- Maintaining program records
- Chairing program committee meetings
- Admitting students to the program following the approval of the Program Committee
- Coordinating review/ revision of program policies and curriculum
- Submitting graduate names to department faculty for approval for graduation

Program Committee: The Chair of the Africana Studies Department will appoint department faculty to the committee. Responsibilities of the Program Committee include:

- Admission of students into the program
- Financial award allocation
- Approval of changes to the graduate curriculum
- Oversight of student progress in the program, including dismissal of students who fail to make satisfactory progress
- Indirect assessment measures for the program

Student government and organizations (both student and professional)

Students are encouraged to participate in Department events, including: colloquia, Department conferences, workshops, and receptions.

Travel for professional meetings or presentations

Students are also encouraged to join professional academic organizations and attend conferences held by these organizations, when possible and relevant. Students are strongly encouraged to travel to professional conferences to present their work. Department support for travel to professional meetings is dependent on the availability of funds. Students are also encouraged to seek funding opportunities from the College of Arts and Sciences, the Graduate College, and other units on campus.

4 + 1 Sample Plan of Study

First Year			
Fall	Credit	Spring	Credit
AFRA 110	3	MATH requirement or elective	3
UNIV 101 FYE	1	AFRA 205/206	3
University Breadth B	3	University Breadth C	3
University Breadth D	3	Foreign language or electives	4
ENGL 110	3	AFRA Elective (1/4)	3
Open elective	3		
Total	16	Total:	16

Cumulative Total: 32 BA Credits

Sophomore Year			
Fall	Credit	Spring	Credit
AFRA/ HIST 134	3	AFRA Elective (3/4)	3
AFRA Elective (2/4)	3	CAS Breadth C (2/3)	3
University Breadth A	3	CAS Breadth A (1/3)	3
CAS Breadth C (1/3)	3	Open Elective	3
CAS Breadth D with lab (1/3)	4	CAS Breadth B (1/3)	3
Total:	16	Total:	15

Cumulative Total: 63

Junior Year			
Fall	Credit	Spring	Credit
AFRA Elective (4/4)	3	AFRA/ HIST 304/ 306 (CAS B)	3
CAS Breadth A (2/3)	3	Open Elective	3
CAS Breadth B (2/3)	3	CAS Breadth A (3/3)	3
CAS Breadth D (2/3)	3	CAS Breadth B (3/3)	3
University DLE	3	CAS Breadth D (3/3)	3
Total:	15	Total	15

Cumulative Total: 93

Senior Year			
Fall	Credit	Spring	Credit
AFRA 391	4	AFRA 610 Africana Research Methods AS THE CAPSTONE MAJOR COURSE (replacing AFRA 490 for 4+1)	3
CAS Breadth C (3/3)	3	Open Elective	3
Second Writing Requirement	3	Open Elective	3
University Multicultural	3	Open Elective	3
AFRA 600: Foundations in Africana Studies	3	Open Elective	3
Total:	16	Total:	15

Cumulative Total: 124 BA credits/ 6 MA credits

*simultaneously counts for BA and MA

Master's Year			
Fall	Credit	Spring	Credit
AFRA 6XX Restricted Elective (1/4)*	3	AFRA 6XX Restricted Elective (4/4)	3
AFRA 869 or 879: Thesis/ Project	2	AFRA MA Elective	3
AFRA 6XX Restricted Elective (2/4)	3	AFRA 869 or 879: Thesis/ Project	4
AFRA 6XX Restricted Elective (3/4)	3	AFRA MA Elective	3
<i>TA intro course</i>			
Total	14	Total	10

Cumulative Total: 30 MA credits

*simultaneously counts for BA and MA

GRADUATE CERTIFICATE

Graduate Certificate in Africana Studies meets the need for academic inquiry and excellence at the graduate level spanning the experiences, history and perspectives of African heritage peoples, and enhancing professional development in a range of careers and professions where knowledge and increased understanding of Black communities past and present are important. Included among these areas are education, health sciences, public health, public service, political advocacy, social welfare, museum curatorship, cinema studies and teaching.

This certificate program allows master's and doctoral students in other disciplines to amplify the Africana analysis in their own course of study. Some may simply want to explore a specific area reflected in their course of study. Others may wish to pursue employment for which a certificate in Africana Studies is deemed an advantage. The Certificate's flexibility allows the Department to accept five to fifteen (5-15) students per year between existing UD programs and any non-degree students from the Delaware community.

Students completing the Graduate Certificate in Africana Studies, will be able to:

- Discuss foundational theories of Africana Studies
- Articulate multidisciplinary research methods in Africana Studies
- Analyze historic and contemporary issues through a Pan African lens

Part II. Admissions Requirements

Admission Requirements

The Graduate Certificate welcomes applications from persons who meet the following criteria:

- Have gained admission into a graduate degree-granting department at UD
OR
- Have earned a bachelor's or graduate degree from an accredited university and have made application for and gained admission to UD as a non-degree student through the Graduate Admissions Office

Candidates should apply for the Graduate Certificate in Africana Studies through the University's Graduate College.

Applicants should have an overall undergraduate Grade Point Average (GPA) of 3.0 or higher (on a scale of 4.0 = A).

Prior degree Requirements

Applicants must have a minimum of an earned baccalaureate degree.

Current UD Graduate students must be in good standing with their current graduate degree program in order to participate in the certificate program.

Applications deadlines

Students can apply two times per year:

- April 15 for Fall semester
- November 15 for Spring semester

Other documents required

Current UD students should submit

- A letter (of 800 to 1200 words) stating your interest in Africana Studies and its relationship to your graduate course of study
- An unofficial copy of your UD transcript
- A letter of support from your graduate degree program
- [Graduate Certificate Enrollment Request Form](#)

Non-UD graduate students must complete an application to the Graduate School for admission into the certificate program along with the following materials:

1. A letter stating your interest in the Africana Studies Graduate Certificate Program of 800-1200 words
2. Official copies of transcripts from all previous post-secondary educational institutions
3. Two letters of recommendation from persons familiar with your academic work or potential for graduate study

Students in the Africana Studies M.A. degree program who are unable to complete the program, but would like to receive the Certificate, may do so if they have fulfilled the Certificate course requirements. In this case, students should complete the Graduate College's "Change of Class" form.

Admissions to the graduate program is competitive. Those who meet stated requirements are not guaranteed admission, nor are those who fail to meet all of those requirements necessarily precluded from admission if they offer other appropriate strength

Part III: Academic

- Degree Requirements

The Graduate Certificate program is a 12-credit program with 6 credits of required coursework, and 6 credits of electives, and a Graduate Certificate Integration Statement (at 1200-4000 words) indicating how the student integrates Africana Studies into one's other graduate field or one's profession. The results of this statement also will be presented publicly in the department.

Required courses:

AFRA 600: Foundations in Africana Studies
AFRA 601: Africana Research Methods

Two elective classes: one each in two of the four pillars of Africana Studies

Pan Africanism

SOCI 661: Racial Stratification
HIST 640: Africa Under Colonial Rule

Public Humanities/ Scholarship/ Social Justice

AFRA: 651: Becoming a Public Scholar Activist
AFRA 650: Street Ethnography/Black Communities Studies

Blackness, Gender, Sexuality

AFRA 628: Modern African American History
AFRA 630: Expressive Cultures in the African Diaspora
AFRA 634: Interventions in Black Gender History

Visual and Material Culture

AFRA/ MSST 647: Curating Hidden Collections & the Black Archive
AFRA/ ARTH 645: Black Bodies on Display: Race in Museums
AFRA 630: Expressive Cultures in the African Diaspora
AFRA 642: The Black Portrait

- Procedures for petitions for variance in degree requirements

Students may petition to the Africana Studies Graduate Committee to allow courses outside of the Africana Studies Department to count towards their six elective credits. Students must indicate that they are writing a research paper for a non-AFRA course that centers Africana Studies issues and/ or perspectives. Ideally, petition will be submitted at least six weeks before research paper is due for the enrolled course. Said paper must be submitted to the Graduate Committee within two weeks of submitting it to the course. In cases where Graduate Certificate Program enrollment is sought after the course has been completed, petition will include the syllabus and final research paper for non-AFRA course for which student seeks approval. In order for a course to count for another graduate degree *and* the Africana Graduate Certificate, students must complete the Graduate College's "Change of Class" form.

No more than three credit hours of directed readings or independent study may be counted. Any students who utilize directed readings or independent studies courses are required to submit a paragraph summary of the course of study signed by the professor directing the project so that AFRA can know how the course counts toward fulfillment of the cluster requirements.

- Grade minimums

A graduate student must maintain a minimum 3.0 grade point index to remain a student in good standing and earn a 3.0 average in all required courses to be eligible for the MA degree.

No grade below a B- may be counted toward the course requirements for the degree.

- Facility of expression in English (oral and written)

All examinations, thesis and professional project reports and oral presentations are in English. Proficiency in both written and oral English is required for progress and completion of the MA program

- Advising

The Chair of the Graduate Studies Committee will serve as the faculty advisor for students in the Graduate Certificate. The student will meet with their advisor to plan study in the program. Advice will be given concerning course selection based on interests and undergraduate/graduate background. Our program is sufficiently small that we are able to give individualized attention to graduate students.

No thesis or project required for the Graduate Certificate.

- Timetable and definition of satisfactory progress towards the degree

-

Certificates normally can be completed within two years but students may take up to three years to complete. The Africana Studies Graduate Committee will oversee all Graduate Certificate students.

Grade requirements

A minimum GPA of 3.0 is required to remain in good standing. A grade below a B- will not be counted toward the course requirements for a degree but is calculated in the student's cumulative grade point average.

Forms required

“Graduate Certificate Integration Form”: Submitted to Africana Studies Graduate Committee during the last semester of the Graduate Certificate coursework, or the UD departmental MA program. This form asks student to produce a statement (at 1200-1400 words) that integrates Africana into one's other MA field, or one's profession.

Consequence for failure to make satisfactory progress

The Director of Graduate Studies will give the student written notification if they are not making satisfactory academic progress at the standard expected by the Department achievement (cumulative GPA of 3.0). The written notice will include specific areas of improvement that will be required. The student will be given one semester in which to demonstrate adequate improvement.

Students should meet with their primary academic adviser and with the Director of Graduate Studies as soon as possible after receiving such notification, so that the problem and the possible means of addressing the problem can be discussed. If the student fails to make adequate improvement, a recommendation to dismiss the student from the program will be by vote of the Department faculty, and will be conveyed to the Graduate Office for action (see Graduate Student Probation and Dismissal Policy in the University Catalogue). Recommendations for dismissal are made by the Department Chair of Africana Studies to the University of Delaware Graduate College.

Protocol for grievance procedure

Students who feel that they have been graded inappropriately or receive what they perceive as an unfair evaluation by a faculty member may file grievances in accordance with University of Delaware policies. Students are encouraged to contact the Department's Graduate Program Director prior to filing a formal grievance in an effort to resolve the situation informally.

Students who allege they have been aggrieved because of perceived discrimination on the basis of race, sex, sexual orientation, handicap or because a member of the University community fails to follow published University or Departmental procedure should utilize the Student Grievance Procedure stipulated by University policy.

Part IV: Assessment Plan

Indicate how the program will be evaluated and assessed. Every learning outcome needs to be assessed in at least two ways. One measure must be a direct measurement (where you can see the student demonstrate their learning). Other measures can be direct or indirect (such as a survey). Success should be measured against the criteria listed including the stated learning outcomes and against whatever objectives have been set forth in the first section of the proposal. Academic units are encouraged to consult with the Center for Educational Effectiveness to develop appropriate learning outcomes, assessment criteria, and benchmarks for success.

The **Graduate Certificate** program learning objectives will be assessed through multiple indicators including:

- Faculty evaluation of student progress in course work
- Surveys of students and program alumni

Assessment plan for Graduate Certificate in Africana Studies				
Objectives	Strategic Activities	Measures	Short-term Outcomes	Long-term Impact
Discuss foundational theories of Africana Studies	Coursework in Foundations in Africana Studies	Faculty evaluation of student progress in course work Surveys of graduate students in the program and post-graduation	Students are prepared for subsequent coursework that requires the foundational knowledge	Students and graduates report applying knowledge from courses to work settings or other courses

Articulate multidisciplinary research methods in Africana Studies	Coursework in Research Methods in Africana Studies	Faculty evaluation of student progress in course work Surveys of students focusing on their experiences in other research Surveys of graduates to determine the utility of these classes to their career	Students employ a methodology suitable to their research and interests	Students and graduates report applying knowledge to research or work settings
Analyze historic and contemporary issues through a Pan African lens	Required course work	Faculty evaluation of student progress in course work Surveys of graduates to determine the utility of these classes to their career	Students will conduct research that employs a Pan African lens	Students and graduates report applying knowledge to research or work settings

Part V. Financial Aid

Financial Awards

Financial aid is available to graduate students in the form of teaching assistantships, research assistantships, tuition scholarships, and University fellowships. Assistantships and fellowships consist of tuition and a stipend for the September-May academic year. Awards are competitive and merit-based. All funding decisions are made in consultation with the Graduate Committee, the Director of Graduate Studies, and the Department Chair.

Responsibilities of students on contract

Appointments for Research Assistantships are made in consultation with the faculty member conducting the research, the Director of Graduate Studies and the Department Chair.

Appointments for Teaching Assistantship are made by the Director of Graduate Studies in consultation with the Chair each semester. Most Teaching Assistants will be assigned to AFRA110: Introduction to African American Studies. For other teaching assistant requests, AFRA faculty are required to submit a request for a teaching assistant form for each semester they are seeking an assistant specifying their expectations of the assistant (e.g., facilitation of classroom discussion, preparation and grading of examinations). The assignment of graduate students to faculty members should balance scholarly interests and professional objectives of the student and the teaching and research needs of the department. The Director of Graduate Studies may change assignments as necessary and make additional assignments if new sources of funding become available. Typically, eligibility for student funding is limited to 2 years of funding for students with a B.A. to earn the M.A. degree. Student funding is renewed as long as they remain in good standing in the program. "Good standing" is defined as strong performance in coursework, satisfactory fulfillment of their

research/teaching assistantship duties, and timely progress toward completion of the degree. The Director of Graduate Studies is in charge of monitoring student progress, in consultation with the Graduate Program Committee.

Evaluation of students on contract

Evaluation of students' performance at assistantship duties are included in their annual evaluation conducted by the Graduate Program Committee.

**Africana Studies Graduate Certificate
Checklist**

Student Name _____

ID Number _____

Email _____

Advisor _____

Anticipated Graduation Date: _____

Student should initiate this form at the time they enter the certificate program. It is subsequently maintained by the Director of Graduate Studies and assessed for completion during the last semester of required coursework.

Required courses

Course	Semester Completed
Foundations in Africana Studies	
Africana Research Methods	

Two Additional Courses: one from two of the following Categories

Pillar	Course	Semester Completed
Pan Africanism		
Public Humanities and Social Justice		
Blackness, Gender and Sexuality		
Visual and Material Culture		

If One to Two Courses outside of the aforementioned courses

Required: Research paper centering Africana issues and/or perspectives

During the Course	Course 1	Course 2
Petition submitted six weeks before paper deadline		
Paper submitted date		
Earned Grade		
Graduate College Change of Class Form		

OR

After the Course	Course 1	Course 2

Petition submitted after course has ended		
Paper submitted date		
Earned grade		
Syllabus submitted date		
Graduate College Change of Class Form		

Graduate Certificate Integration Statement

Presentation Date completed _____

Form and Written Statement Date completed _____

Send this Worksheet to Graduate College to receive certificate when enrolling in the last course to meet the requirement

Date completed _____